

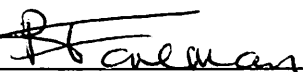
AIRLOAD ENVIRONMENTAL LTD HEALTH AND SAFETY POLICY

**This is the Statement of General policy and Organisational arrangements for:
 Overall and final responsibility for health and safety is that of :
 Day to day responsibility for ensuring this policy is undertaken is delegated to:**

AIRLOAD ENVIRONMENTAL LTD
PAULINE FOREMAN
MICHAEL HARVEY

Statement of General Policy	Responsible person/title	Action/Arrangements
To prevent accidents and cases of work related ill health and provide adequate control of health and safety risks arising from work activities.	Michael Harvey (Manager)	For each activity a full Risk assessment will be completed and the findings implemented. All Risk assessments will be reviewed on a 12 monthly basis unless the work system changes significantly or the conditions change.
To provide adequate training to ensure employees are competent to do their work.	Michael Harvey (Manager)	All staff is given the necessary Health and Safety training. All new staff carries out a safety induction. Our staff are trained and holders of the Passport to safety card which covers the main bulk of our needs and the needs of our customers. More specialised training for confined spaces is carried out. Our drivers are trained in the carriage of dangerous goods. All are trained in Lone working procedures.
To engage and consult with employees on day to day health and safety conditions and provide advice and supervision on occupational health.	Michael Harvey (Manager) All staff	Staff are consulted on Health and safety matters as they arise, as our work involves working with dangerous substances consultation on these matters is carried out on a job by job basis. Structured meetings take place on a regular basis.

To implement emergency procedures- evacuation in case of fire or other significant Incident.	Michael Harvey (Manager)	Our business involves two activities, Office/Garage based and Site based. In the office the escape routes are well signed and checked daily for any obstruction as is the workshop and garage entrance and exits. Specific Fire Risk assessments are carried out in these areas. When on site our staff comes under the remit of the main contractor or customer.
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances.	Michael Harvey(Manager)	Welfare facilities are provided including toilets, washing facilities and drinking water. Routine inspections are carried out and all defects corrected immediately. All our staff are trained in the handling of dangerous substances associated with the business.

Health and Safety Law Poster is displayed:	Workshop adjacent to clocking in area.	
First Aid box and accident book are located: Accidents and ill health at work reported under RIDDOR. Report to incident control at Caerphilly by telephone, fax or internet (www.riddor.gov.uk)	There are two First Aid boxes, one located in the Office reception and one located in the workshop. The accident book is located in the office. If site work dictates an accident will be taken normally in the case of protracted jobs.	
Signed: Director 	Date	10/09/2012
Subject to review, monitoring and revision by:	Michael Harvey Every 12 months or sooner if the work activity changes	